

BOARD OF DIRECTORS
REGULAR MEETING
MONTEREY-SALINAS TRANSIT
April 14, 2008

1. CALL TO ORDER

Chair Armenta called the meeting to order at 10:00 a.m. in the Monterey-Salinas Transit Conference Room.

Present:	Karen Sharp	City of Carmel-By-The-Sea
	Kristin Clark	City of Del Rey Oaks
	James Ford	City of Marina
	Libby Downey	City of Monterey
	Vicki Stilwell	City of Pacific Grove
	Tony Barrera	City of Salinas
	Thomas Mancini	City of Seaside
	Fernando Armenta	County of Monterey
	Lisa Senkir	City of Gonzales (Ex-Officio)

Absent:: None

Staff:	Carl Sedoryk	General Manager/CEO
	Lyn Owens	Director of Human Resources
	Hunter Harvath	Director of Administration
	Michael Hernandez	Chief Operating Officer
	Robert Weber	Dir. Transportation Services
	Sonia Bannister	Office Administrator
	Dave Sobotka	Controller
	Tom Hicks	Contract Transportation Services A Manager
	Michael Gallant	Planner
	Carl Wulf	Capital Projects Manager
	Mark Eccles	Director of IT
	Tonja Posey	Human Resource Supervisor
	Angelina Ruiz	Human Resource Administrator

Others:	Dave Laredo	DeLay & Laredo
	Janet Madler	Fleet Manager
	Samuel Fernandez	Master Mechanic

Apology is made for any misspelling of a name.

2-2. – 2-10. CONSENT AGENDA

The consent agenda items consisted of the following:

- 2-2. Adopt Resolution 2008-15 recognizing Samuel Fernandez, Master Mechanic, as Employee of the Month for April 2008.
- 2-3. Disposal of property left aboard buses.
- 2-4. Minutes of the regular meeting of March 17, 2008.
- 2-5. Financial Report – March 2008.
- 2-6. Claim rejections.
- 2-7. Authorize retirement and sale of Flxible buses, parts, and vehicles.
- 2-8. Adopt a bus stop cleaning and shelter program.
- 2-9. Refer Draft FY 2009 budget to Finance Committee.
- 2-10. Approve budget transfers for FY 2008.

Director Mancini moved to approve the items on the consent agenda except for item 2-8. Director Barrera seconded and the motion carried unanimously.

2-8. BUS STOP CLEANING AND SHELTER PROGRAM

Director Clark commented that the bus stops at the Edgewater Shopping Center looks really good.

Director Sitlwell moved to adopt the “Adopt a Bus Stop”, sponsorship and bus stop beautification program. Director Downey seconded and the motion carried unanimously.

3. SPECIAL PRESENTATIONS

Michael Hernandez, Chief Operating Officer, introduced Samuel Fernandez, Master Mechanic, as MST Employee of the Month for April 2008. Sam is currently working on a door modification to add an improved safety feature to the parking brake systems for MST’s fleet. He is highly motivated, conscientious and a skilled Master Mechanic, who expertly diagnoses and repairs some of our fleets most troublesome and difficult problems. Sam is highly skilled in all aspects of transit vehicle maintenance and is also certified to service and repair bus AC systems. Over the past 28 years, Sam has played a key support role as MST introduced new buses into our fleet. He has

participated in trips to various bus manufacturer plants and has most recently helped prepare the new 2000's and 1700's Gillig fleet for service.

The MST Board presented Janet Madler, Fleet Manager, with a 25-Year Service Award.

4. PUBLIC COMMENTS

None.

5-1. - 5-2 BOARD COMMITTEE MINUTES

The Board accepted and filed the Facilities Committee Minutes – March 17, 2008, and the Legislative Committee Minutes – March 17, 2008.

6-1. PROPOSALS FOR ARCHITECTURAL AND ENGINEERING SERVICES

MST owns several land parcels in the former Fort Ord, which have been identified for the development of MST's new operating facility. The new facility, the Frank J. Lichtanski Monterey Bay Operations Center, will combine operations from MST's two current facilities in Salinas and Monterey, which exceed their design capacity, into one larger operations, maintenance and administration center.

In August 2007, MST issued a Request for Proposal (RFP) #0801 for Architectural and Engineering Services to design the new facility. In November and December 2007, MST staff visited a number of transit properties to review various facility designs. In December, MST also issued a request for a best and final offer (BAFO) for RFP #0801, with the requirement that the pricing be valid until April 15, 2008.

As part of the numerous facility site visits, MST along with San Joaquin Regional Transit District (RTD), who is also planning a new facility, determined that a facility in Santa Ana, California, designed for Orange County Transportation Authority (OCTA) by Boyle Engineering Corporation, is as good, or superior to many of the facility designs that both MST and RTD reviewed.

MST recently received \$3.5 million in State of California Proposition 1B funding for this project, which will fully cover the cost of design, engineering, site work design and other requirements necessary to bid out the construction portion of the project. Federal funding is therefore not required for this portion of the project; however, Federal funding is required for the construction portion of the project, which will be a competitive procurement.

Director Downey moved to: 1) reject proposals for architectural and engineering services (RFP #0801) for the Frank J. Lichtanski Monterey Bay Operations Center (FJL); and 2) authorize staff to negotiate with Boyle

Engineering for architectural and engineering services for FJL. Director Mancini seconded and the motion carried unanimously.

6-2. MONTEREY MOBILITY MANAGEMENT CENTER

MST has outgrown the current Albert Division and is in dire need of additional office space to meet current needs and CTSA training requirements. The Monterey Mobility Management Center is designed to promote and conduct travel training for seniors and disabled passengers. The center will also provide much needed office space for the Consolidated Transportation Services Agency Manager, the Contract Transportation Manager, the Paratransit Eligibility Specialist and a Customer Service Representative. This location will also provide convenient downtown Monterey access for customer ticket and pass sales.

Director Mancini moved to: 1) award a contract to Fred Oakes Company for up to \$154,150 for tenant improvements for the Monterey Mobility Management Center; and 2) authorize staff to enter into negotiations for the purchase of the 3MC building, contingent upon the results of a building appraisal. Director Clark seconded and the motion carried unanimously.

7-1. PROGRAM OF PROJECTS PUBLIC HEARING

The Program of Projects (POP) allocates Section 5307 federal funds to specific projects each fiscal year. The POP becomes part of MST's application for federal grant funding that is submitted to the Federal Transit Administration via AMBAG. According to federal regulations, MST is required to develop, publish and afford an opportunity for a public hearing on and submit for approval a POP that are funded by Section 5307 funds. In addition, the projects listed in the POP will be submitted to AMBAG for inclusion in the Metropolitan Transportation Improvement Program (MTIP).

Chair Armenta opened the public hearing at 10:44 a.m. to receive public comments on the FY 2008 Program of Projects. Seeing no one wishing to comment, the public hearing was closed at 10:44 a.m.

Director Downey moved to: 1) adopt the FY 2008 Program of Projects; and 2) authorize the filing of the appropriate grant applications with the Federal Transit Administration. Director Mancini seconded and the motion carried unanimously.

8-1. RETIREMENT OF BUS DEBT

At the September 2006 Board meeting, the Board authorized staff to procure 15 new buses from Gillig Corporation. The Board further authorized staff to enter into an agreement with Municipal Services Group (MSG) to finance the purchase over the 12-year life of the vehicles at a cost of principal and interest not to exceed \$8.2M. In September 2007, the California Transportation Commission allocated \$7.5M of State

Transportation Improvement Program (STIP) funds to reimburse MST for costs to complete the purchase of these buses. The Master Agreement between MST and the State of California allows for the reimbursement of costs related to the financing of transit equipment.

MST would fund an escrow account to defease, or retire, MST's \$6.2M loan using funds reimbursed to MST through the STIP allocation. The defeasance process includes calculating and certifying the exact amount of funds to deposit into an irrevocable escrow account and paying the related transaction costs.

Director Downey authorized staff to establish an escrow account and execute all necessary documentation to retire outstanding debt for 15 buses acquired in FY 2008. Director Ford seconded and the motion carried unanimously.

8-2. VETERANS CEMETARY MASTER DEVELOPMENT PLAN

Preliminary planning is underway for a Veterans Cemetery on the former Fort Ord. At its November 9, 2007, meeting, the FORA Board of Directors authorized the Executive Officer to execute a reimbursement agreement with the County of Monterey for a loan up to \$191,000 for the preparation of a Veterans Cemetery Master Development Plan. The Board also authorized FORA staff to coordinate with its member jurisdictions and other interested parties to obtain financial participation.

Staff conducted additional research into the possibility of participating in the funding of the Veterans Cemetery Master Development Plan. This research revealed that MST is prohibited from using any of its funding, including the revenue received through its bus advertising program, for non-transit purposes.

Without providing funding itself as an agency, MST can administer a fund comprised of donations by interested staff members and then submit those monies to FORA on behalf of those contributors with the direction that the funds be used for the purpose of developing the Veterans Cemetery Master Plan. Staff seeks direction from your Board regarding this proposed contribution initiative on the part of MST employees to assist financially with the planning effort for the Veterans Cemetery.

Director Mancini moved to continue this matter. Director Barrera seconded and the motion carried with Director Stilwell opposed.

9. NEW BUSINESS

None.

10-1. – 10-4. REPORTS & INFORMATION ITEMS

The reports consisted of the General Manager/CEO Report; TAMC Highlights – March 26, 2008; Washington DC Lobbyist Report – March 27, 2008; and Sacramento Lobbyist report – April 1, 2008.

11. COMMENTS BY BOARD MEMBERS

None.

12. ANNOUNCEMENTS

None.

13-1. CLOSED SESSION

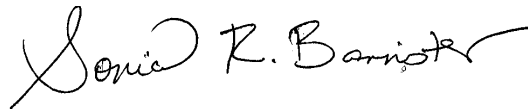
The Board adjourned to Closed Session to meet with legal counsel regarding conference with labor negotiators and existing litigation.

Upon returning to Open Session, General Counsel Laredo provided a status report regarding labor negotiations with ATU. No reportable action was taken by the Board on either item.

14. ADJOURNMENT

There being no further business, Chair Armenta adjourned the meeting at 11:30 a.m.

Prepared by: _____



Sonia AR Bannister